

**INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION
SUMMARY MINUTES - REGULAR MEETING**

<i>DATE:</i>	<i>December 5, 2002</i>	<i>PLACE: NRB Room 172</i>
<i>TIME:</i>	<i>9:00 a.m.</i>	<i>Olympia, Washington</i>

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INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION

SUMMARY MINUTES - REGULAR MEETING

DATE: December 5, 2002
TIME: 9:00 a.m.

PLACE: NRB Room 172
Olympia, Washington

INTERAGENCY COMMITTEE MEMBERS PRESENT:

Ruth Mahan, Chair	Seattle
Bob Parlette	Wenatchee
Connie Kearney	Vancouver
Christine Wakefield Nichols	Snohomish
Daryl Williams	Marysville
Rex Derr	Director, State Parks and Recreation Commission
Craig Partridge	Designee, Department of Natural Resources
Elyse Kane	Designee, Department of Fish and Wildlife

IT IS INTENDED THAT THIS SUMMARY BE USED WITH THE NOTEBOOK PROVIDED IN ADVANCE OF THE MEETING.
A RECORDED TAPE IS RETAINED BY IAC AS THE FORMAL RECORD OF MEETING.

ITEM 1. MEETING CALLED TO ORDER

Meeting was called to order at 9:05 a.m. by chair Ruth Mahan.

ITEM 2. MANAGEMENT AND STATUS REPORTS

Director's Report: Director Laura Johnson presented the Director's report (see notebook for details).

Director Johnson introduced two new IAC Board members: new State Parks Director Rex Derr, and citizen committee member from Marysville, Daryl Williams.

Ms. Johnson reviewed the agenda and reported staff activities over the last quarter including:

- Evaluation meetings
- Manual updates
- Serving on the Governor's "Priorities of Government" committees
- Clean audit report

The Governor's proposed budget will be released December 17, 2002. Director Johnson will update the Board once the budget is released.

Ms. Johnson alerted the Board to the Thurston County ORV Park issue. This sports park was recently closed. This is not an emergency but the Board may need to discuss conversion issues related to this closure at a future meeting. A document outlining IAC conversion policies was included in the notebook.

Financial & Administrative Report: Debra Wilhelmi updated the Board on the financial and management services activities (see notebook for details).

Ms. Wilhelmi informed the Board of the Data Portal project and changes to the agency's web page.

Planning-Related Report: Greg Lovelady presented an update of planning-related activities (see notebook for details).

- SCORP (An Assessment of Outdoor Recreation in Washington, IAC, 2002) was accepted by National Parks Service
- Trail Conference successfully concluded in November
- Drafted technical paper on *Estimates of Future Participation in Outdoor Recreation in Washington State*
- Working on updating the portion of IAC's web site that addresses the NOVA Grant Program, expected to be complete by the end of 2003
- Continuing to work on Federal Energy Regulatory Commission (FERC) relicensing projects
- Working on updating NOVA WACs

Rex Derr introduced audience member Bob Peterson, citizen member of the Washington State Parks Commission.

Project Services Report: Marguerite Austin updated the Board on the activities of the project services staff (see notebook for details).

Ms. Austin introduced two evaluation committee members who were in the audience, Jeroen Kok (LWCF Advisory Committee) and Frank Abersfeller (FARR Program Advisory Committee).

Ms. Austin explained the application, review, evaluation, and funding process to the new committee members.

Legislative Issues: Jim Fox noted that there is very little to report on legislative issues at this time. The 2003 legislative session begins on January 13, 2003. There is no agency request legislation this year although there will be issues that may have legislation that will affect the agency.

The first draft NOVA fuel study will be released soon and there may be legislation associated with this issue. The State Parks and Outdoor Recreation Task Force will have a couple of bills associated with the NOVA fuel study results.

ITEM 3. 2003 IAC MEETING SCHEDULE

Bob Parlette MOVED to approve Resolution #2002-32. Rex Derr SECONDED the motion. Board APPROVED Resolution #2002-32, IAC 2003 Meeting Schedule.

ITEM 4. CONSENT AGENDA

The consent agenda was presented. (See notebook for details.)

Connie Kearney MOVED to approve Resolution #2002-33. Christine Wakefield Nichols SECONDED the motion. Board APPROVED Resolution #2002-33 Consent Agenda.

ITEM 5. STATE PARKS WWRP LIST APPROVAL

Marguerite Austin presented this agenda item. (See notebook for details.) She described the process and presented the staff recommendation to fund 12 projects for \$16,146,945.

Some concerns have been expressed on this process due to the multiple steps and review by both an IAC evaluation team and the State Parks Commission. Staff may suggest changes to the current process prior to the next funding cycle in 2004 to merge the two separate processes into one more efficient process.

Public Testimony:

Bob Peterson, State Parks Commission member, presented his testimony on the State Parks project list and supports the staff recommendation.

Board Discussion:

Craig Partridge supports the recommendation.

Rex Derr expressed appreciation to IAC staff for working with State Parks to present one agreed upon list.

Christine Wakefield Nichols MOVED to approve Resolution #2002-34. Bob Parlette SECONDED the motion. Board APPROVED Resolution #2002-34.

ITEM 6. WWRP – ORA UNALLOCATED AND 2ND YEAR SET-ASIDE

Jim Fox and Marguerite Austin presented this agenda item. (See notebook for details.)

Mr. Fox gave an overview of both the WWRP ORA and HCA unallocated funding processes. Both ORA and HCA are divided by statute into different categories. Funds are also set-aside for the “unallocated” category. The IAC has the authority to allocate these funds to projects for either of the funding categories.

The ORA funding is divided into four different categories: Local Parks, State Parks, Trails, and Water Access.

At this meeting, it is essential that the Board make a decision on the second year set-aside amount for local parks acquisition projects and the distribution of the unallocated funds.

Elyse Kane asked if local parks still want a yearly cycle or if they would rather have a biennial fund cycle.

Response: They prefer an annual grant cycle to be able to take advantage of acquisition opportunities as they occur.

Rex Derr asked staff what drives the increase in the trails category and decrease in water access. Ms. Austin explained this reflects the number of projects received in each of the categories, which varies each year.

Public Testimony:

Jeroen Kok, Vancouver-Clark County, thanked the Board for past grants and continuing efforts. This is a difficult budget time. He stressed the importance of funds distributed by the IAC. He supports staff's recommendation.

Charles Ng, Seattle Parks, echoed Jeroen's comments. Supports staff recommendation. Would like to present a friendly amendment to allocate 15 percent of the unallocated funds to water access and 20 percent to trails. The change would provide additional funding to a Seattle Parks project.

Board Discussion:

Elyse Kane asked how percentage changes would affect the trails list.

Chair Mahan reminded the Board that discussion is being held on a \$55 million budget allocation and until we find out what the allocation is, discussion on specific projects may be premature.

Both Elyse Kane and Daryl Williams support the staff recommendation.

Bob Parlette MOVED to approve Resolution #2002-35. Rex Derr SECONDED the motion. Board APPROVED Resolution #2002-35.

ITEM 7. WWRP – HCA UNALLOCATED

Jim Fox and Marguerite Austin presented this agenda item (see notebook for details.)

Public Testimony:

No public testimony was provided for this agenda item.

Board Discussion:

Elyse Kane asked about the recommendation to increase the unallocated funds for the Natural Areas category.

Response: The state is looking at salmon priorities as well as other natural area priorities. The staff recommendation presents a more even distribution of funds and reflects the high quality requests within the Critical Habitat and Natural Area categories. Urban Wildlife Habitat projects were not quite as well developed.

Connie Kearney MOVED to approve Resolution #2002-36. Craig Partridge SECONDED the motion. Board APPROVED Resolution #2002-36.

ITEM 8. BFP – STATE FUNDING – PRELIMINARY LIST

Kammie Bunes introduced this agenda item which involved requests from state agencies for BFP funding. (See notebook for details.) The 14 projects, requesting \$3,734,611, were presented by Myra Barker and Kammie Bunes with staff recommending funding approval for all projects.

Public Testimony:

No public testimony was presented on this topic.

Connie Kearney moved to APPROVE Resolution #2002-37. Christine Wakefield Nichols SECONDED the motion. Board APPROVED Resolution #2002-37.

ITEM 9. BFP – LOCAL FUNDING

Myra Barker introduced this agenda item which involved funding local agency BFP projects. (See notebook for details.) Eleven projects, requesting \$2,625,812, were presented by Kammie Bunes, Myra Barker, Darrell Jennings, and Marguerite Austin. Staff recommended funding projects 1-9, with projects 10 and 11 as alternates.

Public Testimony:

Senator Bob Oke, 26th Legislative District - Senator Oke urged the Board to encourage TVW to record the meetings so Washington State citizens can see the work of the Board. Senator Oke presented testimony on the 8th ranked boating project #02-1012 Randall Boat Launch. The Randall Boat Launch in Gig Harbor is very important to the area. (Senator Oke provided the Board with a letter of support.)

Ben Holland, Port of Brownsville, presented testimony on the 5th ranked project #02-1226 Breakwater Access Walkway. Thanked staff for assistance and the Board for its involvement in the process.

Mr. Feagin, Puget Sound Anglers, provided testimony on the 8th ranked project #02-1012 Randall Boat Launch. Supports funding of this project and presented need for this project to meet increased population and fishing needs in the area.

Jim Langhelm, Gig Harbor resident, provided testimony in support of the 8th ranked project #02-1012 Randall Boat Launch. Discussed the need and historic boating activities in the Gig Harbor area.

Larry Madden, citizen, provided support of the 8th ranked project #02-1012 Randall Boat Launch. Discussed the need for improved facilities in the Gig Harbor area.

Craig Gilroy, citizen, provided support of the 8th ranked project #02-1012 Randall Boat Launch.

Corbitt Loch, assistant city manager for city of Des Moines, provided testimony in support of the 4th ranked project #02-1069 Redondo Boat Launch. Appreciates staff and evaluation team for their work and the Board for its consideration in funding this project.

Board Discussion:

Connie Kearney asked about the funding source and project list.

Bob Parlette pointed out that this amount would not have been reached if the funds had not been set-aside last year. He appreciates members of the public who come before the Board to testify.

Connie Kearney MOVED to approve Resolution #2002-38. Bob Parlette SECONDED the motion. Board APPROVED Resolution #2002-38.

ITEM 10. FARR FUNDING

Darrell Jennings gave an overview of this funding program. Seventeen project proposals, requesting \$468,659, were presented by Mr. Jennings, Marguerite Austin, Kammie Bunes, and Myra Barker for fund consideration. Staff recommended funding the top 15 projects.

Chair Mahan asked for an explanation on what a “duck tower” is.

Frank Abersfeller, member of the FARR Advisory Committee, reported that this is a tower where clay pigeons are released simulating actual bird flight overhead.

Public Testimony:

Mark Rembowski, Wolverton Mountain Gun Club, provided testimony in support of the 5th ranked project, #02-1233 Wolverton Mountain Gun Club. The club, which is located in southwest Cowlitz County, supports many organizations and activities in Cowlitz and Clark Counties including hunting education programs, police departments, Boy Scouts, and 4-H. This is the first grant they have requested through the IAC and they found out about this grant program through the IAC web page.

Board Discussion:

Chair Mahan asked why there were no identified alternate projects.

Response: The bottom two projects were not recommended for alternate funding through the evaluation process due to low scoring under the public access criteria.

There will be a grant cycle next year and projects can be brought back to the Board with revisions.

Craig Partridge asked how widely the FARR grant program is known.

Response: Information is mailed to over 600 groups from IAC’s PRISM mailing list as well as being spread by word of mouth. Word is also spread through a similar program offered by the Dept. of Fish and Wildlife.

Connie Kearney is concerned with the split Ellensburg request. Ms. Austin explained the reasoning behind the two projects and staff’s recommendation to the applicant for dividing their original proposal.

Ms. Kearney also asked about the North Central Washington Gun Club. Ms. Austin reported that the group is reviewing their public access policy and may bring the project back to the Board in the next funding cycle.

Craig Partridge moved to APPROVE Resolution #2002-39. Daryl Williams SECONDED the motion. Board APPROVED Resolution #2002-39.

Questions were brought up on funding of liability insurance. The FARR program does have liability insurance as an eligible item. Some Board members questioned the funding of liability insurance.

ITEM 11. FARR POLICY MANUAL UPDATE – MANUAL 11

Marguerite Austin presented this agenda item. (See notebook for details.)

Ms. Austin outlined the proposed policy changes and the reasoning behind these changes. She also reported to the Board comments received on this policy manual.

One concern was the proposed requirement for three year's existence. Craig Partridge felt this was a legitimate concern and would like additional discussion on this topic.

Daryl Williams concurred with Craig's comments and thought the successor organization may be a way to cover this issue. He would like to see the liability insurance continue for start-up groups but would not want to have liability insurance as a stand-alone request. He would also like to see eligibility be extended to Indian tribes. This may take a legislative change.

Chair Mahan asked staff to report back on how to address the tribal eligibility issue. She then reminded the Board of the primary issues for discussion:

1. Hours open to the public
2. Liability insurance
3. Three-year rule
4. Immediacy of threat
5. Range safety officer

Public Testimony:

Mark Rembowski fully supports the eight-hour requirement for being open to the public, but does not feel 100 percent of the time is reasonable. One reason is that they would not be open without a range safety officer. They have 12 officers who are all volunteers. Secondly, one of the perks of being a member is access to the club when others are not there.

The Board discussed the eight-hour rule and it was decided to approve this requirement at this time, then review and gather data prior to the next grant cycle.

Connie Kearney made a MOTION to approve Resolution #2002-40 with an amendment that the organization need only be in existence for one year prior to application and that liability insurance may be part of an application, but no more than 50 percent of liability insurance may be included in a grant. Craig Partridge SECONDED the motion as amended.

Mr. Partridge would like to see staff look into other ways to cover the one-year non-profit status.

Bob Parlette questioned why the Board would require liability insurance for the FARR program when the Board doesn't require it in other programs. Director Johnson provided the Board with some background on the issue and noted the requirement for liability insurance was recommended by the attorney general. Before removing this requirement, the Board should get updated advice from the attorney general's office.

Marguerite Austin reminded the Board that when the IAC first received the FARR grant funds, this was the first program where non-profits were eligible. At that time, the intent was to pay the additional insurance cost that resulted from increased use by the public. Liability insurance is an eligible item and is included in the statute. It is not critical that the Board make a decision on liability insurance at this time.

Jeroen Kok, member of the LWCF advisory committee, feels funding of liability insurance for start-up groups is appropriate but once a facility is established, insurance is on-going maintenance.

Elyse Kane presented a friendly amendment to pay liability insurance. Rex Derr seconded. No Board support so the amendment was withdrawn.

Daryl Williams supports paying for liability insurance during development or restoration, but not for projects requesting solely insurance funds.

Connie Kearney amended her amendment to strike the 50 percent funding and pay insurance liability as part of renovation, development, or acquisition projects but not fund liability insurance as a stand-alone project. Amend Resolution #2002-40 to allow only one year in corporate status and liability insurance cost shall only be funded as part of a capital improvement project. **SECONDED** by Craig Partridge.

Christine Wakefield Nichols would like continued discussion on this topic at a later date to discuss the membership issue, time opened to public, and immediacy of threat.

Resolution #2002-40 as amended **APPROVED** with one abstention. (Christine Wakefield Nichols abstained.)

Staff will continue to gather information on the topics still needing discussion and bring back before the Board at a later date.

ITEM 12. LWCF – MANUAL 15 – EVALUATION CRITERIA UPDATE

Jim Eychaner, IAC staff, presented this agenda item (see notebook and handouts for details).

The State Comprehensive Outdoor Recreation Plan (SCORP) was approved by the National Park Service so the state is eligible for Land and Water Conservation Funds (LWCF). This year staff is proposing to have the LWCF program be a stand-alone program. In the past, LWCF funding has been allocated to eligible projects within the WWRP program. As part of the Open Project Selection Process, staff is recommending adoption of new evaluation criteria that incorporates priorities from SCORP.

Public Testimony:

No public testimony

Connie Kearney moved to **APPROVE** Resolution #2002-41. Rex Derr **SECONDED** the motion. Board **APPROVED** Resolution #2002-41.

ITEM 13. NRTP – MANUAL 16 – POLICY UPDATE

Greg Lovelady, IAC staff, presented this policy manual revision agenda item (see notebook for details). In collaboration with the NRTP Advisory Committee, staff recommended 11 changes to the NRTP policy manual.

Public Testimony:

No public testimony.

Board Discussion:

There was discussion on the policy revision intended to help IAC meet the federal requirement that 30 percent of these funds go to motorized projects. Craig Partridge feels there are two separate issues presented in the revised definition. Chair Mahan has the same concerns as Mr. Partridge on this issue. She noted that this definition does not seem to lend itself to objectivity. Daryl Williams agrees with this concern. When he first was appointed to this committee, he talked to people involved in the various grant programs and they appreciated IAC's objectivity and fairness. He would not want to see this lost.

Greg Lovelady indicated that this also concerned staff. He made two points. First, from experience, it appears this policy would affect, at most, 1-2 projects per year. Second, as proposed in the notebook memorandum, IAC staff would (a) consult with the applicant before recommending a category change when incidental use is an issue, (b) staff's decision can be appealed to the Board, and (c) staff will monitor this policy for effectiveness.

Elyse Kane proposed striking "substantial" and adding "more than incidental".

Connie Kearney proposed striking "IAC staff views."

Ms. Kane moved to APPROVE Resolution #2002-42 as amended to strike "substantial" and replace "if IAC staff views" with "if the application shows". Daryl Williams SECONDED the motion. Board APPROVED Resolution #2002-42 as amended.

ITEM 14. BOATING SURVEY UPDATE

Jim Eychaner presented this agenda item (see notebook for details). IAC did two separate surveys, one with boaters and one with people who have received IAC grants in the past. Jim highlighted findings from this survey.

ITEM 15. PROJECT CHANGES

Marguerite Austin introduced this agenda item. (See notebook for details.)

Scott Chapman presented time extension request issues under Resolutions #2002-44 through #2002-47.

Items 15 b and c – Resolutions #2002-44 and #2002-45 – Two Snohomish County Centennial Trail projects (#96-1219D and #92-362D).

Public Testimony:

Ron Martin, Snohomish County Parks was available for questions. Craig Partridge asked if this project would be completed within the proposed timeframe. Mr. Martin reported that permits are now in place and the projects should be completed within the proposed timeframe.

Rex Derr MOVED to adopt Resolutions #2002-44 and #2002-45. Connie Kearney SECONDED. Board APPROVED.

Item 15 d – Resolution #2002-46 -- Tri-Cities Shooting Association, Rattlesnake Water and Power, Project #97-1184.

Public Testimony:

No public testimony.

Craig Partridge MOVED to approve Resolution #2002-46. Daryl Williams SECONDED. Board APPROVED.

Item 15 e – Resolution #2002-47 -- Seattle Transportation Department, South Ship Canal Trail Acquisition Phase 2, Project #96-1163A.

Public Testimony:

No public testimony.

Rex Derr MOVED to approve Resolution #2002-47. Connie Kearney SECONDED. Board APPROVED.

Item 15 a – Resolution #2002-43 – City of Kent Parks and Recreation, Russell Road Park conversion request, Project #80-027D

Darrell Jennings presented this agenda item. Mr. Jennings explained what a conversion is and elements considered when approving a conversion request. The conversion was approved by the Board at the March 2002 meeting. At that time, Kent satisfied part of the replacement requirement, but not all. The proposal for Board consideration is satisfaction of the replacement property requirement. The proposed replacement property meets the requirement and staff recommends approval.

Public Testimony:

Lori Flem, Kent Parks and Recreation, noted that conversions are not easy. She thanked Darrell Jennings, IAC staff, and Gloria Shinn, NPS, for their assistance. She hopes she never has to do another conversion.

Connie Kearny MOVED to approve Resolution #2002-43. Bob Parlette SECONDED the motion. Board APPROVED Resolution #2002-43.

REPORTS FROM PARTNER AGENCIES

Rex Derr noted that the State Parks Commission meeting is next Thursday. At this meeting, State Parks will be aggressively working on a vision for state parks. There is a survey on the State Parks web site and Director Derr encouraged Board members to complete this survey.

Daryl Williams discussed a boating issue regarding the Cama Beach project. A tribe has filed suit against State Parks on that site. As litigation continues, there is a tentative agreement to begin construction.

Elyse Kane reported that she has filled out the State Parks questionnaire. She would like to see the State Parks vision be kept the same. Rex Derr would like to have the mission more deliberate and clear.

Craig Partridge reported that DNR will be taking a piece of legislation forward on the legacy program for recreation and natural areas on state lands. This legislation would create a new land trust to support maintenance and operation for recreation and natural areas on state lands. This would be a perpetual source of income. Director Johnson asked Mr. Partridge to provide the fact sheet for mail-out to committee members.

Connie Kearney asked about budget requests for permit assistance. Director Johnson said it is before the Governor who is considering a number of permit streamlining and permit assistance options and opportunities. Ms. Johnson suspects it will probably be difficult to find funds for this in a budget cut year.

With no further items or comments, the meeting adjourned at 5:05 p.m.

Ruth Mahan, Chair

Next Meeting: January 23, 2003
 Wyndham Seattle-Tacoma Airport Hotel
 SeaTac, Washington

RESOLUTION #2002-32

ADOPTION OF THE 2003 IAC MEETING SCHEDULE

BE IT RESOLVED, the following schedule for 2003 Regular and Special meetings of the Interagency Committee for Outdoor Recreation is hereby adopted; and,

BE IT FURTHER RESOLVED, staff is directed to publish notice in the State Register accordingly.

January 23, 2003	Thursday Afternoon Workshop	Seattle area
March 13 & 14, 2003	Thursday-Friday	Olympia
July 10 & 11, 2003	Thursday-Friday	Olympia
September 11 & 12, 2003	Thursday-Friday	Eastern Washington
November 20 & 21, 2003	Thursday-Friday	Olympia

Resolution moved by: Bob Parlette

Resolution seconded by: Rex Derr

Adopted / Defeated / Deferred (underline one)

Date: December 5, 2002

RESOLUTION #2002-33
December 2002 Consent Agenda

BE IT RESOLVED, that the following December, 2002, Consent Agenda items are approved:

- a: Meeting Minutes per Attachment A – September 19, 2002, IAC Meeting Minutes,
- b: NOVA E&E 2nd Year Funding,
- c: Boating Advisory Committee Term Limits,
- d: Time Extensions, and
- e: Boating Facilities Advisory Committee Service Recognition

Resolution moved by: Connie Kearney

Resolution seconded by: Christine Wakefield Nichols

Adopted/ Defeated / Deferred (underline result)

Date: December 5, 2002

RESOLUTION #2002-34

Washington Wildlife and Recreation Program State Parks Category - Fiscal Year 2004 Ranked List of Projects

WHEREAS, for fiscal year 2004 of the 2003-2005 biennium, 12 State Parks category projects are eligible for funding from the Outdoor Recreation Account of the Washington Wildlife and Recreation Program, and

WHEREAS, these 12 State Parks category projects were evaluated using evaluation criteria approved by the Board, and

WHEREAS, these evaluations occurred in an open public meeting, and

WHEREAS, on November 7, 2002 the Washington State Parks and Recreation Commission adopted the ranked list as required,

NOW, THEREFORE IT BE RESOLVED, that the ranked project list for the State Parks category as depicted in Table 2, *Washington Wildlife and Recreation Program – State Parks FY2004, Attachment 2002-34*, is approved.

BE IT FURTHER RESOLVED, that this ranked list be submitted to the Governor for fund consideration.

Resolution moved by: Christine Wakefield Nichols

Resolution seconded by: Bob Parlette

Adopted/Defeated/Deferred (underline one)

Date: December 5, 2002

RESOLUTION #2002-35
DISTRIBUTION OF 2003-05 ORA FUNDS

WHEREAS, in addressing use of funds from the Outdoor Recreation Account, RCW 79A.15.050 (2) states "In distributing these funds, the committee retains discretion to meet the most pressing needs for state and local parks, trails, and water access sites... "; and

WHEREAS, RCW 79A.15.050 (1)(d) states that unallocated funds "... shall be used by the committee to fund high priority acquisition and development needs for parks, trails, and water access sites."; and

WHEREAS, the IAC has analyzed the need for funding in the Local Parks, State Parks, Trails, and Water Access categories of the Outdoor Recreation Account; and

WHEREAS, the Local Parks category has an annual funding cycle, necessitating that some ORA funds be set aside for the second year of the biennium;

NOW, THEREFORE BE IT RESOLVED, that the IAC set aside 25% of the money appropriated to the Local Parks category of the Outdoor Recreation Account for the second year of the 2003-05 biennium; and

BE IT FURTHER RESOLVED, that the portion of the Outdoor Recreation Account designated as unallocated shall be distributed to categories for the first year of the 2003-05 biennium (FY04) as follows:

Local Parks Category	40%
State Parks Category	25%
Trails Category	25%
Water Access Category	10%

BE IT FURTHER RESOLVED, that the funding designated for the second year (FY05) in the Local Parks category is reserved for acquisition projects by local governments; and

BE IT FURTHER RESOLVED, that after final adoption of the 2003-05 Capital Budget, IAC may adjust the funding lines on ranked project lists in order to meet the mandatory acquisition requirements for the local parks, state parks and water access categories at appropriated funding levels.

Bob Parlette **Moved** Rex Derr **Seconded**

Adopted/Defeated

December 5, 2002 **Date of Adoption**

RESOLUTION #2002-36

DISTRIBUTION OF 2003-05 HCA UNALLOCATED FUNDS

WHEREAS, in addressing use of funds from the Habitat Conservation Account, RCW 79A.15.040 (2) states "In distributing these funds, the committee retains discretion to meet the most pressing needs for critical habitat, natural areas, and urban wildlife habitat... "; and

WHEREAS, RCW 79A.15.040 (1)(d) states that unallocated funds "... shall be used by the committee to fund high priority acquisition and development needs for critical habitat, natural areas, and urban wildlife habitat."; and

WHEREAS, the IAC has analyzed the need for funding in the Critical Habitat, Natural Areas, and Urban Wildlife Habitat categories of the Habitat Conservation Account;

THEREFORE BE IT RESOLVED, that the portion of the Habitat Conservation Account designated as unallocated shall be distributed to categories for the 2003-05 biennium as follows:

Critical Habitat category	40%
Natural Areas category	40%
Urban Wildlife Habitat category	20%

Connie Kearney **Moved** Craig Partridge **Seconded**

MOTION CARRIED / FAILED

December 5, 2002 **Date**

RESOLUTION #2002-37

**Boating Facilities Program - State Agency Projects
2003-2005 Biennium
Fiscal Year 2004**

WHEREAS, fourteen State Agency Boating Facilities Program projects are submitted for Fiscal Year 2004 funding consideration by the Interagency Committee for Outdoor Recreation (IAC), and

WHEREAS, all fourteen projects have been evaluated against an evaluation instrument approved by the Board, and

WHEREAS, these project evaluations occurred in open public meetings, and

WHEREAS, all State Agency Boating Facilities Program projects meet program requirements as stipulated in statute, administrative rule, and policy, and

WHEREAS, allocation of returned BFP-State funds to the Beacon Rock Acquisition project will expedite use of returned monies available for BFP-State category projects,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves and recommends FY2004 project funding for State Agency Boating Facilities Program projects 1-13 as depicted in Table 1, *Boating Facilities Program – State FY2004* (Resolution 2002-37), and

BE IT FURTHER RESOLVED, that projects 1 thru 13 as depicted in Table 1, *Boating Facilities Program - State Agency Projects Funding Recommendation for Fiscal Year 2004* be forwarded to Governor Locke and the 2003 Legislature for executive and legislative approval, and

BE IT FURTHER RESOLVED, that the Director be authorized to promptly execute a project agreement for funding of the Beacon Rock Acquisition using returned BFP-State funds, and

BE IT FURTHER RESOLVED, that the Director be authorized to execute any and all project agreements necessary to facilitate prompt project implementation of the FY2004 projects following executive and legislative approval.

Resolution moved by: Connie Kearney

Resolution seconded by: Christine Wakefield Nichols

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-38

**Boating Facilities Program - Local Agency Projects
2001-2003 Biennium
Fiscal Year 2003**

WHEREAS, eleven Boating Facilities Program Local Agency projects are submitted for Fiscal Year 2003 funding consideration by the Interagency Committee for Outdoor Recreation (IAC), and

WHEREAS, all eleven projects have been evaluated against an evaluation instrument approved by the Committee, and

WHEREAS, these project evaluations occurred in open public meetings, and

WHEREAS, all Boating Facilities Program Local Agency projects meet program requirements as stipulated in statute, administrative rule, and policy,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves the ranked list of projects as depicted in *Table 1, BFP Local Agency Boating Projects (2002-38)*, and

BE IT FURTHER RESOLVED, that IAC hereby approves Fiscal Year 2003 funding for the projects as depicted in this table, and

BE IT FURTHER RESOLVED, that the Director is authorized to execute any and all project agreements necessary to facilitate prompt project implementation.

Resolution moved by: Connie Kearney

Resolution seconded by: Bob Parlette

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-39

Firearms and Archery Range Recreation Program Projects Fiscal Year 2003

WHEREAS, seventeen Firearms and Archery Range Recreation Program projects are submitted for IAC fiscal year 2003 funding consideration, and

WHEREAS, all seventeen projects have been evaluated against an evaluation instrument approved by the Board, and

WHEREAS, these evaluations occurred in open public meetings, and

WHEREAS, all projects meet program requirements as stipulated in statute, administrative rule and policy,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves the ranked list of projects depicted in Table 1, *Firearms and Archery Range Recreation Program Projects FY2003 (2002-39)*, and

BE IT FURTHER RESOLVED, that IAC hereby approves FY2003 project funding for Firearms and Archery Range Recreation Program projects as depicted in this Table, and

BE IT FURTHER RESOLVED, that the Director be authorized to execute any and all project agreements necessary to facilitate prompt project implementation.

Resolution moved by: Craig Partridge

Resolution seconded by: Daryl Williams

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-40

Manual #11, Firearms and Archery Range Recreation Program Revisions/Updates

WHEREAS, Manual #11, *Firearms and Archery Range Recreation Program: Policies & Project Selection* contains project selection criteria and policies adopted to guide the acquisition and development of sites and facilities funded through the FARR grant program, and

WHEREAS, in some instances these policies have been found to be confusing, outdated, and inconsistent with other program policies, and

WHEREAS, IAC staff and the FARR Advisory Committee have drafted revisions to this manual to bring it in line with the intent of existing guidelines and to clarify issues, and

WHEREAS, these revisions have been considered in a public review process in which comments were encouraged,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby adopts the revisions proposed in the draft version of Manual 11, *Firearms and Archery Range Recreation Program: Policies & Project Selection* provided as Attachment A and as amended during the December 5 meeting to allow only one year in corporate status and eligibility of liability insurance as part of a capital improvement project not as a standalone project, and

BE IT FURTHER RESOLVED, that staff is instructed to update the current version of the existing manual with these adopted changes.

Resolution moved by: Connie Kearney

Resolution seconded by: Craig Partridge

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-41
Land and Water Conservation Fund
Evaluation Instrument for Year 2003 Project Evaluation

WHEREAS the Interagency Committee for Outdoor Recreation is authorized to receive federal funds for outdoor recreation programs by 79A.25 RCW, and

WHEREAS the federal Land and Water Conservation Fund (LWCF) requires states to maintain a state comprehensive outdoor recreation planning (SCORP) document, and

WHEREAS the *Assessment of Outdoor Recreation in Washington State (Assessment)* has been prepared according to Land and Water Conservation Fund requirements, and

WHEREAS the *Assessment* has been approved as a state comprehensive outdoor recreation plan by the National Park Service, and

WHEREAS Washington State's open project selection process (OPSP) must reflect the priorities identified by the current SCORP, and

WHEREAS IAC, in cooperation with its Land and Water Conservation Fund Advisory Committee and in consultation with the public, has developed an evaluation instrument that is designed to identify project proposals that best meet current SCORP priorities,

NOW, THEREFORE, BE IT RESOLVED that the evaluation instrument included as Attachment A is approved for use in the federal fiscal year 2003.

Resolution moved by _Connie Kearney_____

Resolution seconded by _Rex Derr_____

Adopted/Defeated/Deferred

Date: December 5, 2002

RESOLUTION #2002-42
December 5, 2002
NATIONAL RECREATIONAL TRAILS PROGRAM
MANUAL 16 ~ REVISIONS

WHEREAS, specific housekeeping improvements and policy updates have been identified in the Interagency Committee for Outdoor Recreation's (IAC) policy Manual 16, *National Recreational Trails Program*; and

WHEREAS, these changes, described in a November 18, 2002 memorandum to IAC's board, concern adding clarifying language, deleting unnecessary text, and broadening the scope of an evaluation question; and

WHEREAS, these changes conform to both state and federal statutes, rules, and policies, and

WHEREAS, these changes have been considered and updated in a thorough public review process in which all comments were encouraged; and

WHEREAS, these changes were further considered in an advertised public meeting convened on behalf of IAC's board;

WHEREAS, the Board further amended the proposed updates to Manual 16, page 7 during the December 5, 2002 meeting as follows: "To improve the record in meeting this 30 percent requirement, NRTP projects are defined as either motorized multiple-use or motorized single use ~~if IAC staff views if the application shows~~ the amount of approved motorized use on a trail to be ~~substantial~~ more than incidental.";

NOW, THEREFORE BE IT RESOLVED, that IAC hereby adopts the amended updates proposed in the November 18, 2002 memorandum, as further described in the draft October 23, 2002 Manual 16; and

BE IT FURTHER RESOLVED, that these updates will take effect beginning with the 2003 application cycle and that IAC staff will take steps necessary for implementing this decision, including communication to interested parties.

Resolution moved by: Elyse Kane

Resolution seconded by: Daryl Williams

Adopted / Defeated / Deferred (underline one)

RESOLUTION #2002-43
City of Kent Parks and Recreation
Russell Road Park, IAC #80-027D & NPS #53-00450
Conversion Request

WHEREAS, the city of Kent Parks and Recreation with LWCF funding assistance through IAC developed two all weather soccer fields at Russell Road Park under IAC project 80-027D, Russell Road Park; and

WHEREAS, the city of Kent Parks and Recreation requested IAC approval to convert 3.6 acres of this park site to an indoor ice arena; and

WHEREAS, the city of Kent Parks and Recreation proposes replacement of the lost land value with suitable land at the East Hill Youth Sports Complex and Turnkey Park; and

WHEREAS the replacement properties have met the criteria set forth in IAC Participation Manual #7, Funded Projects: Policies & The Project Agreement, Section 3: Conversions; and

WHEREAS, the city of Kent Parks and Recreation has replaced the converted outdoor recreational utility at the East Hill Youth Sports Complex in order to satisfy the federal LWCF conversion requirements;

NOW, THEREFORE, BE IT RESOLVED, that the proposed replacement property request by the city of Kent Parks and Recreation for Russell Road Park project is hereby approved as to land value elements, and

BE IT FURTHER RESOLVED, that the IAC Director is hereby authorized to execute the necessary amendments associated with this conversion request.

Resolution moved by: Connie Kearney

Resolution seconded by: Bob Parlette

Adopted / Defeated / Delayed (circle one)

Date: December 5, 2002

RESOLUTION #2002-44

**Snohomish County Parks Department
Centennial Trail Project IAC #92-362**

Time Extension Request

WHEREAS, the IAC approved funding for the Snohomish County Centennial Trail project (IAC #92-362) on July 29, 1993, and

WHEREAS, by IAC policy, the Board must approve time extension requests for funded projects over four years old, and

WHEREAS, Snohomish County Parks Department has worked diligently to complete the Centennial Trail project, and

WHEREAS, the Snohomish County Parks Department has encountered significant regulatory and permitting issues that have delayed the completion of the project,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves extending the project end date for the Snohomish County Centennial Trail Project #92-362 until December 31, 2003, and

BE IT FURTHER RESOLVED, that the Director is authorized to execute the amendment for implementation.

Resolution moved by: Rex Derr

Resolution seconded by: Connie Kearney

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-45

**Snohomish County Parks Department
Centennial Trail Project IAC #96-1219**

Time Extension Request

WHEREAS, the IAC approved funding for the Snohomish County Centennial Trail project (IAC #96-1219) on July 18, 1997, and

WHEREAS, by IAC policy, the Board must approve time extension requests for funded projects over four years old, and

WHEREAS, Snohomish County Parks Department has worked diligently to complete the Centennial Trail project, and

WHEREAS, the Snohomish County Parks Department has just began the permitting process for this project, and

WHEREAS, based on previous experience, the Snohomish County Parks Department expects it will take two years before it receives permits to construct the trail,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves extending the project end date for the Snohomish County Centennial Trail Project #96-1219 until December 31, 2005, and

BE IT FURTHER RESOLVED, that the Director is authorized to execute the amendment for implementation.

Resolution moved by: Rex Derr

Resolution seconded by: Connie Kearney

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-46

**Tri-Cities Shooting Association
Rattlesnake Water and Power, IAC #97-1184D
Time Extension Request**

WHEREAS, the IAC approved Firearms and Archery Range Recreation funding for the Rattlesnake Water and Power project (IAC #97-1184D) on November 13, 1997, and

WHEREAS, the Tri-Cities Shooting Association is working diligently to complete the project and has requested a time extension to accomplish their goal, and

WHEREAS, by policy, the Board must approve time extension requests for funded projects that are over four years old, and

WHEREAS, the Tri-Cities Shooting Association is committed to completing the project within the extended period,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves extending the project end date for the Rattlesnake Water and Power project through October 31, 2003, and

BE IT FURTHER RESOLVED, that the Director is authorized to execute the required amendment for prompt implementation.

Resolution moved by: Craig Partridge

Resolution seconded by: Daryl Williams

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002

RESOLUTION #2002-47
Seattle Transportation Department
South Ship Canal Trail Acquisition, Phase 2
IAC #96-1163A
Time Extension Request

WHEREAS, the IAC approved funding for the city of Seattle's South Ship Canal Trail Acquisition project on July 18, 1997, and

WHEREAS, by IAC policy, the Board must approve time extension requests for funded projects over four years old, and

WHEREAS, the city of Seattle's Transportation Department has negotiated diligently with Burlington Northern-Santa Fe Railway in order to complete the South Ship Canal Trail Acquisition project, and

WHEREAS, the city of Seattle now has an agreement through a letter issued by Burlington Northern-Santa Fe Railway declaring its intent to abandon and sell certain properties to the City in order to complete the trail project,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves extending the project end date for the City of Seattle's South Ship Canal Trail Acquisition project #96-1163A until December 31, 2003, and

BE IT FURTHER RESOLVED, that the Director is authorized to execute the amendment for implementation.

Resolution moved by: Rex Derr

Resolution seconded by: Connie Kearney

Adopted/Defeated/Deferred (circle one)

Date: December 5, 2002